

Fields Focus



Week 1
January 31st 2025
Issue #01



PRINCIPAL'S MESSAGE

Dear Berwick Fields community,
Welcome back!

What a wonderful start to the new school year we have had.

Thank you to all students who have come back with such energy and enthusiasm for learning.
Thank you to all parents, carers and families for ensuring students have everything they need to be successful and start the year so positively.

It has been an absolute pleasure to have everyone back together!

To our new students, families and staff we welcome you to the Berwick Fields community and look forward to working together to achieve success! We are very excited for the year ahead and look forward to working everyday with students, staff and families.

At Berwick Fields Primary School we strive to build an involved community, one that fosters the achievement of personal best and makes a difference to others.
To achieve this, we aim to engage members in innovative and meaningful learning experience, within a welcoming and friendly atmosphere where care for the environment is demonstrated.

In 2025 we are very excited to introduce a new sub school structure that is designed to enhance support for all students. Each sub school is led by an Assistant Principal and Learning Specialist and staffed with high quality teachers and education support staff that will work as a team around our learners, focus on the learning and wellbeing needs of all students in their cohorts.

Please meet our teams ...

UPCOMING EVENTS

Preps No School	3 rd February
Breakfast Club	5 th Feb (in the Performing Arts Centre Foyer)
Preps No School	10 th February
School Council Meeting 7-8pm	10 th February
Swimming Trials	10 th February
Grade 6 Camp - Jungai	12 th - 14 th February

REMINDERS

Be sun smart

To ensure students are protected from our beautiful Australian UV rays, please ensure that your child has their hat everyday as of Monday the 3rd Feb.

If they do not have their hat from this date, they will need to play undercover outside the BLC.

Headphones

All students are reminded to bring the headphones that you were provided last year. If you no longer have this set, you may purchase a new set for \$10 at the office.



IMPORTANT INFORMATION

Foundation School Team

Assistant Principal	Learning Specialist	Teachers	Education Support staff
Kelly Utting	Cherie Caserta	OA Madeline Carrol OB Tracie Burton OC Rebecca Riddiford OD Lisa Leighton OE Robyn Willis OF Hannah Forward	Joy Chilcott Lakshina Amith Ronelle Van Eyk Tanya Wright Sam Nguyen Sarah Reynolds

Junior School Team

Assistant Principal	Learning Specialist	Teachers		Education Support staff
Kelly Utting	Cherie Caserta	1A Elise Geysen 1B Sara Fleming 1C Rhiannon Berry 1D Katie Konemann 1E Collette Griffiths & Heidi Gilbert 1F Geoff Heffernan	2A Megan Jackson 2B Tegan Sheldon 2C Yasmin Thompson 2D DeVante Nathan 2E Molly O'Donnell	Suzanne Leveque Shelly Richardson Bec Jamieson Brooke Davis Mel Osmotherly Hardeep Kaur

Middle School Team

Assistant Principal	Learning Specialist	Teachers		Education Support staff
Wayne Spilsbury	Samantha Lane	3A Leonie Smith & Sarah Crawford 3B Yasmin Basel 3C Emily Young 3D Amanda Wood 3E Katherine Burton 3F Caitlin Taylor	4A Brittany Sanderson 4B Hannah Robinson-Cook 4C Nicole Flanagan 4D Donna Rowe 4E Daria Hammond-Norris	Bec Luczkowski Sonika Malik Sylvia Boyd Brianna Fairbairn Vicki Hansen Sherryn Breeden

Senior School Team

Assistant Principal	Learning Specialist	Teachers		Education Support staff
Ben Boersma	David Campbell	5A Yoshi Fernando 5B Manpreet Kaur 5C Nicole Thiele 5D Eli Thatcher 5E Billie Karac 5F Shorni Dunn	6A Amy McGavigan 6B Michelle Salt-Watson 6C Jo Brown 6D Colleen Davies 6E Steph Lynch	Brooke Catlin Catherine Hughan Nicole Solhaug Jamee Delosa

The best person to get in contact first for any needs is your child's classroom teacher. You can contact them via a phone call to the office, or an email via Compass.

We are looking forward to working together!

IMPORTANT INFORMATION

LATE PASSES

- Please come to the office if you arrive at school after 9.00am to collect a late pass. This is then handed to your teacher and ensures that your attendance has been documented.

ABSENCES

- All student absence to be lodged onto Compass via 5305-absences@schools.vic.gov.au if you are having difficulty with Compass

EARLY PICK UP

- Please ensure that when you pick up your child early you provide Photo Identification every time.
- If your child needs to be picked up at recess or lunch time, we ask that you contact the office so that your child can leave their bag at the office as all classrooms are locked at these times.

FAMILY COMMUNICATION

- All communication from the school including upcoming events and emails from teachers is done through Compass. If you are having difficulty using Compass, please come into the office and we can guide you through.
- All event payments need to be made on time through Compass.

CSEF (Camps, Sports and Excursions Fund)

- If you hold a Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) please fill out the form and return to office with a copy of your current card or email Berwick Fields Primary School berwick.fields.ps@education.vic.gov.au
- The Parent Application cut off date is : 4 Jul 2025 (no extensions sorry)



SPECIALIST SESSIONS AND BELL TIMES



- 09.00 Morning Bell**
- Specialist session 1**
- 10.00 Specialist session 2**
- 10.50 Recess eating time**
- 11.00 Recess**
- 11.20 Specialist session 3**
- 12.20 Specialist session 4**
- 13.20 Lunch eating time**
- 13.35 Lunch**
- 14.20 Specialist session 5**
- 15.20 End of Day**

LUNCHTIME CLUBS TIMETABLE – TERM ONE

MONDAY

OUTDOOR GAMES
ECO CUBBY
Mrs Davis

TUESDAY

CHESS
SENIOR CORRIDOR
Mrs Lawton

MANDARIN
JUNIOR CORRIDOR
Mrs Lu

MINDFULNESS
ROOM 17
Ms Basel

WEDNESDAY

STAR PERFORMERS
PAC
Mrs Banks

SKIPPING
ECO CUBBY
Mr Thatcher

THURSDAY

ART
ART ROOM
Mrs Smith-Clark

FRIDAY

MINECRAFT
DIGI TECH LAB
Mr Heffernan

VOCALS
PAC *(Selected students only)*
Mrs Lynch & Mrs Sarvas

SPORTS – As communicated to students for training or other opportunities throughout the Term.

LUNCHTIME CLUBS TIMETABLE – TERM ONE



Camps, Sports and Excursions Fund APPLICATION Form

School Name

School REF ID

Parent/legal guardian details

Surname _____

First name _____

Address _____

Town/suburb _____ State _____ Postcode _____

Contact number _____

Centrelink pensioner concession OR Health care card number (CRN)

 - - - OR

 Foster parent* OR Veterans affairs pensioner (Gold [Card](#))**

*Foster Parents must provide a copy of the temporary care order letter from the Victorian Department of Families, Fairness and Housing (DFFH).

**Applicants must provide a copy of the Veteran Affairs Gold card.

Student details

Child's surname	Child's first name	Student ID	Date of birth (dd/mm/yyyy)	Year level

I authorise the Victorian Department of Education (DE) to use Centrelink Confirmation of Services to perform an enquiry about my Centrelink customer details and concession card status to enable the business to determine if I qualify for a concession, rebate or service. I also authorise the Victorian Department of Families, Fairness and Housing (DFFH) to provide the results of any enquiry to DE regarding temporary care orders.

I understand that:

- DFFH or Centrelink will use information I have provided to DE to confirm my eligibility for the Camps, Sports and Excursions Fund and will disclose to DE personal information including my name, address, payment and concession card type and status.
- This consent, once signed, remains valid while my child is enrolled at a registered Victorian school unless I withdraw it by contacting the school.
- I can obtain proof of my circumstances/details from DFFH and provide it to my child's school so that my eligibility for the Camps, Sports and Excursions Fund can be determined.
- If I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the Camps, Sports and Excursions Fund provided by DE.
- Information regarding my eligibility for the Camps, Sports and Excursions Fund may be disclosed to DFFH and/or State Schools Relief for the purpose of evaluating concession card services or confirming eligibility for assistance.

You can request access to the personal information that we hold about you, and to request that any errors be corrected, by contacting your child's school.

Signature of applicant _____ Date ____ / ____ / ____

Camps, Sports and Excursions fund eligibility

Below are the criteria used to determine a student's eligibility for the Camps, Sports and Excursions Fund (CSEF).

Criteria 1 – Eligibility

To be eligible* for the fund, a mature minor of sixteen years of age or over, a parent or legal guardian of a student attending a registered Government or non-government Victorian primary or secondary school must:

- on the first day of Term one; or
 - on the first day of Term two.
- a) Be an eligible beneficiary within the meaning of the State Concessions Act 2004, that is, be a holder of Veterans Affairs Gold Card or be an eligible Centrelink Health Care Card (HCC) or Pensioner Concession Card (PCC) holder; or
 - b) Be a temporary foster parent; and
 - c) [Submit an application](#) to the school by the due date.

* A special consideration eligibility category also exists. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Eligibility | education.vic.gov.au](#)

Mature minors or parents who receive a Carer Allowance on behalf of a child, or any other benefit or allowance not income tested by Centrelink, are not eligible for the CSEF unless they also comply with one of (a) or (b) above.

Criteria 2 - Be of school age and attend school in Victoria

School is compulsory for all Victorian children aged between six and seventeen years of age inclusive.

For the purposes of CSEF, students may be eligible for assistance if they attend a Victorian registered primary or secondary school. Typically, these students are aged between five and eighteen years inclusive.

CSEF is not payable to students' attending pre-school, kindergarten, home schooling, or TAFE.

Eligibility Date

For concession card holders, CSEF eligibility will be subject to the parent/legal guardian's concession card being successfully validated with Centrelink (see [Camps, Sports and Excursions Fund \(CSEF\): Policy | education.vic.gov.au](#)).

Payment amounts

CSEF payment amount

The CSEF is an annual payment to the school to be used towards camps, sports and/or excursion expenses for the benefit of the eligible student.

The CSEF is paid directly the school and will be allocated by the school towards camps, sports and/or excursion costs for your child. Please refer to the policy for the current rates.

For ungraded students, the rate payable is determined by the student's date of birth. For more information, see: [Camps, Sports and Excursions Fund \(CSEF\): Payment amounts | education.vic.gov.au](#)

Foundation and Year 7 government school students who are CSEF recipients are also eligible for a uniform voucher. Schools are required to make applications on behalf of parents, so please register your interest at the school.

How to complete the application form

NOTE: ALL SECTIONS MUST BE COMPLETED BY PARENT/LEGAL GUARDIAN







- Complete the PARENT/LEGAL GUARDIAN DETAILS section.
Make sure that the Surname, First Name, and Customer Reference Number (CRN) details match those on your concession card. You will also need to provide your concession card to the school.
If you are claiming as a Foster Parent or a Veteran Affairs Pensioner, you will need to provide a copy of documentation confirming your status as a temporary Foster Parent or provide your Veterans Affairs Pensioner Gold card to the school.
- Complete the STUDENT/S DETAILS section for students at this school.
- Sign and date the form and return it to the school office as soon as possible.

CSEF payments cannot be claimed retrospectively for prior years.

Queries relating to CSEF eligibility and payments should be directed to the school.

TERM 1 2025

Keep this calendar on your fridge for upcoming events at school.

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Jan	Week 1	27 Public Holiday - Australia Day	28 Curriculum Day Student Free Day	29 Students First Day of School	30	31 Whole School Assembly Chinese New Year - Dragon Parade @ 9:15am
	February	Week 2	3 No School for Preps (Assessment via Appointment)	4 	5	6 
Week 3		10 No School for Preps (Assessment via Appointment) School Council @ 7pm - 8pm BFPS Swim Trials	11	12	13	14
Week 4		17 No School for Preps (Assessment via Appointment) Grade 1 Assembly @ 2.40pm - 3.15pm (PAC)	18	19 School Photos Prep - Grade 2 & Miscellaneous Groups	20 School Photos Grade 3 - Grade 6	21 Grade 2 Assembly @ 2.40pm - 3.15pm (PAC) Grade 6 ISS School Photos - Siblings, Absentees & Staff
Week 5		24 No School for Preps (Assessment via Appointment) Grade 4 Assembly @ 2.40pm - 3.15pm (PAC)	25	26 District Swimming 	27	28 Grade 3 Assembly @ 2.40pm - 3.15pm (PAC) Grade 6 ISS
Week 6		3 Prep Students Start Full Grade 6 Assembly @ 2.40pm - 3.15pm (PAC)	4	5	6 Grade 5 Assembly @ 2.40pm - 3.15pm (PAC)	7 Curriculum Day - Student Free Day
March	Week 7	10 Public Holiday Labor Day - No School	11 Divisional Swimming 	12	13	14 Prep Assembly @ 2.40pm - 3.15pm (PAC) Grade 6 ISS
	Week 8	17 Grade 1 Assembly @ 2.40pm - 3.15pm (PAC)	18	19	20	21 Grade 2 Assembly @ 2.40pm - 3.15pm (PAC) Grade 6 ISS Harmony Day
	Week 9	24 Grade 3 Assembly @ 2.40pm - 3.15pm (PAC) School Council Meeting & AGM	25 JSC Event Maths Community Night	26	27	28 Grade 4 Assembly @ 2.40pm - 3.15pm (PAC)
	Apr	Week 10	31 	1 BFPS Cross Country	2 Regional Swimming 	3



- FOUNDATION
- GRADE 1
- GRADE 2
- GRADE 3
- GRADE 4
- GRADE 5
- GRADE 6
- SPECIALIST
- STAFF OFFICE



CLASSROOM LOCATIONS



BERWICK FIELDS PRIMARY SCHOOL

BE SAFE BE RESPECTFUL BE RESPONSIBLE

Together we achieve



Berwick Fields Canteen Menu

Vegetarian (V)

Halal (H)

"Little Lunches Canteens"

Recess Menu

Homemade blueberry/banana muffin	\$3.50
Homemade banana bread	\$3.00
Snack box: Includes crackers, cheese, carrot, cucumber and <u>hummus</u>	\$5.50
Fruit piece (seasonal)	\$2.00
Fruit salad cup	\$4.50
Cheese and crackers	\$3.50
Jelly cup	\$2.50
Yoplait yoghurt pouch (vanilla or strawberry)	\$2.00
Popcorn	\$1.50
Rice crackers	\$1.00
<u>Jumpy's</u> chicken flavour snacks	\$2.00
Freshly baked choc-chip cookie	\$1.00
Iced cupcake with sprinkles	\$3.00

Hot Lunch Menu

Skinless Hot dog - add tasty cheese	\$5.00 \$0.50
Margarita Pizza (V)	\$5.00
Nachos with cheese and salsa (V)	\$6.00
Party pies, 3 pieces	\$4.50
Fish fingers, 4 pieces (V)	\$4.50
Dim <u>sim</u> , 1 piece (soy sauce optional)	\$1.50
Chicken nuggets, 6 pieces	\$6.00
Meat pie (H)	\$6.50
Sausage roll (H)	\$6.50
Spinach and cheese roll (V)	\$7.00
Mac and cheese (V)	
Butter chicken & rice	
Penne pasta with Napoli sauce (V)	
Tomato sauce	

Drinks and frozen treats

Juice box	\$2.50
OAK Chocolate or strawberry milk	\$3.50
<u>Botted</u> water	\$3.00
Mini Calipo	\$2.50
<u>Zapper Dogger</u>	\$1.00
Frozen fruit cup	\$2.00
Blue <u>Moosie</u> frozen milk treat	\$3.00

Children will redeem their frozen treat at the canteen with a token placed in their order bag.

Cold Lunch Menu

Sandwich or roll with Roast Chicken	\$6.50
OR Ham OR Tuna with salad*	
- add beetroot	\$1.00
- add Tomato	\$1.00
- add red onion	\$1.00
- add cucumber	\$1.00
- add avocado	\$1.00

*Lettuce, carrot, cheese and mayo included. Option to remove any toppings.

Ham and cheese sandwich	\$5.00
Ham sandwich	\$5.00
Sandwich (select spread)	\$4.00
- Vegemite	
- Strawberry jam	
- Cheese	

Ham and cheese croissant	\$5.50
Tomato and cheese croissant (V)	\$5.50
Cheeseburger (H):	\$7.00
White roll with beef <u>pattie</u> , tomato sauce and cheese**	

Chicken burger:	\$7.00
Chicken schnitzel with lettuce, cheese and mayo**	

**Option to remove cheese and/or mayo

To order and pay via card: order via the QKR app by registering each child and placing recess and lunch orders separately.

To order and pay via cash: write your child's name, class, food order and cash amount enclosed on a paper bag

Any questions can be emailed to Jess at

littlelunchcanteens@gmail.com

Orders close at 9am to allow staff time to freshly prepare each order.

